

The Sun City Tai Chi Club

Executive Board Meeting

Talisman Hall

Sun City Lakes West Golf Course, Sun City AZ

January 9, 2020

In attendance:

Board Members: Daniel Rather, President
Norris Bryant, Vice President
Maurice Kelsall, Treasurer
Susan Ackerman, Secretary

Club Members: Sue Bryant, George DeHaven, Pat Straight, Ross Fewing, Elisa McArthur,
Linda Voorhees, Maria Coesens, Christine Shirley, Rob McArthur

Meeting called to order at 4pm by President Dan Rather. He opened with a sincere welcome, promoted fun and enthusiasm within the Club, and welcomed ideas/suggestions from the membership.

Treasurer's Report: 2019 yearend
Opening Balance: \$ 3,443
Total Income: \$12,298
Total Expenses: \$12,001
Net: \$ 3,740

Board members slated to meet at BMO Bank, 107th & Thunderbird, Friday, Jan 10 at 11am to establish signature authorization for the Club's checking account.

Marolyn Vincent has been advised that her assistance to the treasurer is no longer required. Marolyn will continue to create our flyers.

Waiver of Liability requested by some of our instructors. A Waiver of Liability in draft form was distributed to attending instructors and Board members. Discussion followed. Board will further review.

Board approval is required for all class schedules, publications, flyers, website revisions.

Monitor positions discussed, including past issues, past practices, possible resolutions. The monitor is the face of Tai Chi and therefore the key element in instilling a welcoming atmosphere to students and newcomers. Following discussion, Dan Rather made a Motion to have three head monitors, one at each of the three centers, Bell, Fairway, Lakeview; each monitor reporting directly to the Board. Motion seconded by Norris Bryant and unanimously approved by the Board. The Board will further discuss how best to standardize and possibly simplify monitor procedures.

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Publicity Chair position is currently open. Members are asked to contact the Board if aware of any interested candidates. An email blast was suggested. Elisa McArthur was asked to write up the duties of the Publicity Chairperson.

Request for supplies at Bell Center was resolved.

Dan Rather intends to visit classes during the month of January.

Dan Rather will contact Carolyn Filer regarding an oath of office, which may be required of the Board.

Discover Sun City (Jan 15)

Elisa McArthur and Linda Voorhees will staff the morning session. Maurice Kelsall and Maria Coesens staffing the evening session. Marolyn Vincent, in conjunction with Elisa McArthur, will provide the flyer for this event.

Fun Fair (Feb 29)

Norris Bryant working on this event. Updates to follow. Currently plan to use the same flyers at the Jan 15 and Feb 29 event.

Grandmaster Franklin Wood Event (week of Mar 22)

Event consists of a three session workshop, singing bowl meditation and a tea ceremony. Dan Rather proposed a 2020 schedule and fee structure for students and instructor. Further discussion included past experiences/schedules/expenses/profits, student interest, and the purpose of the event. Motion by Norris Bryant to offer Grandmaster Franklin a guaranteed \$1200 plus 50% of proceeds over our expenses; seconded by Sue Ackerman and unanimously approved by the Board. Dan Rather will present the offer to Grandmaster Franklin. Student fees yet to be determined. Teacup purchase to be finalized. Elisa McArthur and Marolyn Vincent to create flyers.

The following schedule was approved by the Board:

Form 108 Section 1	10:00-12:00	Thu, Mar 26	Bell Center
Singing Bowl Meditation/Tea Ceremony	01:00-03:30	Thu Mar 26	Bell Center
Form 108 Section 2	10:30-12:30	Mon, Mar 23	Fairway
Form 108 Section 3	01:00-03:00	Fri, Mar 27	Bell Center

Following discussion, Motion by Dan Rather to give a 2020 donation of \$100 to RCSC; seconded by Norris Bryant and unanimously approved by the Board.

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Meeting then opened to the Floor. The following suggestions/comments were made to the Board:

Establish a committee to review/revise our Rules & Regulations. Linda Voorhees offered to serve on the Committee. The Board will take under consideration.

Review website and consider effective use of the Club's site, potential changes to the site and WIX program, archiving records. Ross Fewing requested scheduled time for additional discussion. Additional working sessions required before the Board can propose/finalize changes.

Eliminate free classes currently offered to the monitors as that practice is prohibited in our Rules & Regulations and it is a cost to the Club. There are no procedures in place to verify earned credit if a monitor attends a class and claims credit for monitoring a previous session.

Schedule additional classes which could fit into our allotted time at the various centers, suggesting an advanced class for students of Form 108 and dividing Form 108 Section 1 into Form 108 Sections 1A and 1B. Section 1A could be incorporated into the Thursday morning Balance & Tai Chi Basics session and added by month end. Conducting a member survey to determine what new classes are of interest to members was also suggested. The Board will take under consideration. Dan Rather and Charlie Gill have discussed Monday's schedule.

Reinstate the Christmas bonus to instructors. Instructors did not receive bonuses in 2018 and 2019 but have received bonuses in the past.

Meeting adjourned at 5:52pm.

Respectfully submitted,
Susan Ackerman, Secretary