

Sun City Tai Chi Executive Board Mnutes

June 5, 2025 4 p.m.

Bell Recreation Center - Team Room

1. Call to order and attendance.
   1. Co-Presidents – Jeff Brick and Grayce Mayhew Present
   2. Treasurer – Sue Mabee Present
   3. Secretary – Debby Franke Absent
   4. VP – Publicity – Diane Thorne Present
   5. VP – Events – Open
   6. Membership – Open
   7. Guests – Teachers, others
2. May minutes. Sue Mabee called for motion to approve, Jeff Brick seconded, approval was unanimous.
3. Old Business – Jeff Brick checkout out some of our equipment for sale, and will contact club services to see if other clubs want to purchase any of our surplus equipment.
4. Committee Reports
   1. Finance – Sue Mabee will double check balance in checking before the start of the July new member promo.
   2. Membership - (Open) Debby Franke updates the member roster database when we get new members. Debby this month started to send an email to welcome new members based on receiving the new member form via pdf from Sue Mabee. This accomplishes two things: it verifies the email address as valid, and also provides a warm welcome to the new member on behalf of the Tai Chi Club.
   3. Publicity - Diane Thorne will have an independent article on the July promotion special. Quarter sheet hand-outs have been created and talked about at classes, and flyers have been posted.
   4. Volunteers - (Open)
   5. Education (teachers) June classes for Balance, Tai Chi Set one, and a combination class for Tai Chi set two and three were discussed as the club enters the summer slow season.
   6. Sunshine (open) A card was sent to Janet on behalf of the Tai Chi Club.
   7. Events (open)
5. New Business
6. Action items:

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| **#** | **Action Item** | **Owner** | **Status** | **Due Date** | **Comments** |
|  | Schedule time with Diane our new Publicity Chair to show her how to send e-blasts | Debby | Pending |  | On hold until October |
|  | Jeff will ask if anyone is willing to sell the unneeded equipment | Jeff B | In process |  | Jeff to check with club services. Camera was sold in June. |
|  | Look into have a 1 page new member information sheet rather than a whole booklet |  |  |  | Need to assign an owner and timeline. |

Diane motion to adjourn the meeting, with Sue Mabee seconding. The meeting was adjourned at 4:45 p.m.

Next Board Meeting July 3, 2025

Agenda recommendations: